

Merideth Melville

Houston, TX
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713-822-8289

Experienced. Award Winning. Versatile. Tough. Tender. And Tenacious.

Authorized to work in the US for any employer

Work Experience

Producer/Director/Writer/Founder & Owner

Boss Media - Houston, TX
January 2017 to Present

All pre-production, production & post production supervision duties. Account Executive duties. Produce, direct, write scripts, treatments, proposals. Client meetings, scheduling, casting, hiring crew & gear (all aspects of pre-production) & VO talent (post). On set for shoots. In edit suite (or remote) supervision. Budgeting, invoicing. 20+ years experience in production & post production houses (small & large). Lots of travel experience (working in foreign countries). Award winning work (NY Film Festival, Addys). Hard working, calm management style. On time and on budget outcome on every project.

Producer/Director/Writer/Founder & Owner

Zenfilm - Houston, TX
2008 to 2016

Various firms - Houston, TX (as founding partner)
1994 to 2008

Founded award-winning production and post production companies in Houston starting in 1994. Producer/Writer/Director duties. Additionally, supervision of full staff and accounting management. Formed Boss Media in January 2017 as a woman-owned business.

Manager-Motion Pictures Division

NASA (Media Services) - Houston, TX
1992 to 1994

Managed staff of 9 (film editors, producers, writers, administration). In charge of taking all films shot aboard shuttles and editing for worldwide distribution. Interviewed astronauts before they were launched in space for their missions for airing on NASA TV and worldwide distribution.

Producer/Director/Writer

Travelview International - Houston, TX
1988 to 1992

Produced/wrote travel documentaries for The Travel Channel on location all over the world. Wrote scripts (before/during/returning from location), directed and produced (with 2 crew members) anywhere from 2 weeks to 3 months on location. Supervised all editorial. Finished product ranged from 2 to 60 minutes highlighting tourism, dining and hotels in Singapore, Ireland, Germany, Borneo, Puerto Rico, Mexico, Switzerland (and more).

PR & Marketing

Mithoff Advertising - El Paso, TX
January 1983 to January 1987

Writing and executing public relations plans for new and long-standing clients. On location for PR events. Writing and getting published press releases & articles. Claim to fame? Taking the NYC publisher of Circus Magazine (Gerald Rothberg) to Juarez, Mexico for lunch! I handled his press junket as my first assignment for the ad agency.

Education

Bachelor of Science in Radio/TV/Film (Graduated with Honors)

University of Texas at Austin - Austin, TX

Links

www.bossmediahq.com
<https://vimeo.com/search/page:3?q=Merideth+Melville>

Additional Information- Awards & Partial Client List

Awards:

New York Film Festival Bronze Award (Ireland Documentary)
Numerous Addy Awards
Winner, Robertson Prize for Non Fiction (<http://www.glassmountainmag.com/tag/robertson-prize>)
Contributor, Houston's Favorite Poems: A Poet Laureate Project
Runner Up (<https://www.glassmountainmag.com/shards/2-5>)
Woman of the Year in Broadcasting, El Paso Women's Political Caucus

Partial Client List:

Chevron, Aramco, Kirby Corporation, Port of Houston, Comcast, KHOU-11, Hilton Americas, College of Healthcare Professions (CHCP), Environmental Defense Fund, Children's Museum Houston, Kidde US, City of Houston Tourism, National Lemonade Day, Houston Marathon, Downtown District of Houston