

KEEGAN BEDINGER

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EXPERIENCE

Rachael Ray Show; New York, NY

Script Supervisor November 2018-April 2019

- Collaborated with cross-functional teams from ideation through execution of 8 live TV productions a week.
- Acted as a link between creative and technical sides of production, ensuring all aspects of taping, from teleprompter to set design was synced.
- Built rundowns for each show and supervised live tapings while overseeing element changes and communicating to all necessary members of production to ensure productive and streamlined tape days.
- Managed and developed Script Coordinator through daily and long term projects.
- Created taping schedules and show airing schedules for staff of 100+.

Script Coordinator September 2017-November 2018

- Created 170 technical rundowns for 1-hour talk show.
- Organized graphic and video elements for each show.

Researcher January 2016-May 2017

- Edited and approved 650+ segment scripts for accuracy each show.
- Researched, edited and approved prompter copy for show host.
- Wrote and produced several show opens and teases.

Production Assistant August 2015-January 2016

- Managed logistical planning and show coordination.
- Built production reports, checked in crew, and helped uphold union standards.
- Coordinated guests' arrivals, dressing room assignments, hair and make-up and audio needs.

CBS Corporation; New York, NY

CBS Page Program January 2015-August 2015

- Assisted producers and show guests on "CBS This Morning Saturday"
- Reviewed talent hit times and planned guest travel logistics.
- Assisted audience coordinators on The Talk, Live on Letterman, and Last Week Tonight with John Oliver.
- Supported special events team with coordinating day of CBS' 2015 Upfront Presentation.

EDUCATION

Hofstra University, Dec 2014
Bachelor of Arts in Journalism,
Minor: Psychology

SKILLS

Leading and Multitasking in fast paced environment
Copy Editing
Research and Development
Hiring and Training
Troubleshooting with creative solutions
Proficient in all major computer programs on Mac and PC

SPECIAL PROJECTS

TLC; Royal Wedding Revealed; New York, NY

Tape Assistant Director May 2018

- Worked side-by-side with Senior Producers and Tape Operator to build organized work flow, ensuring the success of the live taping.
- Working on a 4-hour deadline, oversaw the flow of all graphics and video elements for same-day delivery to network.
- Oversaw the roll-in of over 40 tapes for 1-hour live-to-tape TLC special.