

Jessica Hewitt

Manor, TX 78653

512.431.6919

jessicahewitt974@gmail.com

[Jessica Hewitt IMDb](#)

Professional Summary

I am a highly adaptable and easygoing person who looks for ways to increase efficiency and productivity. With an eye for art, ability to work with vendors & subcontractors, scheduling, excellent organizational, communication, and administrative skills (from past jobs) I think I would be an excellent production assistant for a project of any size. I also have reliable transportation.

Education/Certifications/Achievements

- Production Management Class Oct/Nov 2020
Austin School of Film
- Associate of Arts, Liberal Arts May 2020
Austin Community College
- Cosmetologist License Current
- 2020 Page International Script QF
- 2018/2019 Fresh Voices Script QF
- Moderate SFX makeup skills

Volunteer Experience

- 2020 Script Reader for the Lake Travis Film Festival

Work Experience

Rio Films Sept. 2020

- Production Assistant on commercial for Dentaquest.
- Assisted Art Department in building/decorating set.
- Ran errands as needed.
- Helped crafty during lunch.

You are Me & I am You (Documentary) 2020

- Research assistant.

The Vast of Night 2019

- Ensured cast and crew listings were correct for Amazon.com.
- Tracked down necessary head shots for needed cast members.

Artist Aug/Oct 2020

- Designed fan club t-shirt for Grammy nominee member of The Raconteurs

