

ESSENCE WILSON

ASSISTANT

WILSONAESSENCE@GMAIL.COM | 214.669.0534

EDUCATION

University of Southern California / JUNE 2022 - AUGUST 2022, LOS ANGELES, CA

Houston Baptist University / BFA Cinematic Arts AUGUST 2016 - MAY 2019, HOUSTON, TX

Dependable assistant valued for punctuality and positivity. 6+ years of production office/on-set assistant experience with network and indie tv/film productions plus editing experience with Adobe Premiere and AVID. I'm seeking to gain industry knowledge more specifically in creative producer, director, writer, and editing. **I'm organized, sensitive to detail, and thrive in fast-paced environments!**

EXPERIENCE

BASS REEVES | PARAMOUNT

AUG. 2022 - JULY 2023, TX | PRODUCTION | **CREATOR: CHAD FEEHAN**

- Answer and roll production office calls. Occasionally update the production calendar, set up/host meetings, & assign tasks to team members.
- Organize and distro daily principal photography paperwork (Camera Reports, Catering Reports, DTS, etc.). Create and maintain the crew contact card.
- Create and write the Welcome Packet for cast & crew. Ensure that questions/concerns from all departments are answered and appointed to the correct contact. Manage asset list for wrap.

Y:1883 | CBS ENTERTAINMENT

AUG. 2021 - FEB. 2022, TX | LOCATIONS | **CREATOR: TAYLOR SHERIDAN**

- Use CASHET to code/reconcile Peard purchases and ensure additional production purchases can be made quickly without issues. File and handle confidential paperwork.
- Assist location managers with preparing the stages and completing runs to and from the set.

THE CHOSEN | ANGEL STUDIOS

JAN. 2021 - MARCH 2021, TX | H&S | **DIRECTOR: DALLAS JENKINS**

- Check in 100+ cast and crew each work day and assist with the screening, direction, and health welfare of over 2,000 people.
- Adjust the set for continuity w/the on-set dresser and aid grips with equipment transpo.

JUNETEENTH: FAITH & FREEDOM | OUR DAILY BREAD

APRIL 2022, TX | PRODUCTION ASSISTANT | **DIRECTOR: Y'AKE SMITH**

- Operate clapperboard. Set up, move, and tear down equipment (C-stands, tripods, scrims, stingers, etc).
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CHARACTERISTICS + SKILLS

- Experienced: Google Suite, Scenechronize | Novice: Outlook, Word, Excel
- Ability to work independently and collaboratively. Diligent and adaptable.
- Strong written/oral communication and interpersonal skills

CV

PORTFOLIO: [PORTFOLIO](#)

- *Shift.Ai* | **Director, Editor, Camera Op**
- *Bass Reeves* | **PA**
- *Juneteenth: Faith & Freedom* | **PA**
- *Y:1883* | **PA**
- *The Chosen* | **PA**
- *Among Us* indie series | **PA, 1st AC**
- *Jamie Foxx's BET Awards After Party* ROS Promo | **PA, Editor, Camera Op**
- *A Cut Above* Short Documentary | **Director, Editor, Camera Op**
- *B22* Short Film | **Editor**
- *CelebriTEA Sip N' Shop*, promo for ROS | **Editor**
- ATWA short film | **Grip**
- *Ben-Hur too Long* comedic short | **Grip**
- *Darkness* short film | **Grip**
- HBU Athletes interview video | **Sound Mixer, Boom Op**
- *Comic Adventures* Short Film | **Editor, Camera Op**
- *Mollusk Man* Short Documentary | **Editor, Camera Op**
- *Good for Something* Short Film | **Director, Editor, Camera Op**
- *Sunny* Short Film | **Director, Editor**
- Thompson Wedding Video | **Editor**
- *Mr. Outliner* Barber Promo | **Editor, Camera Op**
- *Tammie's 50th* Video | **Editor, Camera Op**
- *The Thing* Short Film | **Editor**
- *Franchise* Barber Promo | **Camera Op**
- *Essence Image Hair Studio* Stylist Promo | **Editor, Camera Op**
- *She Ages Well* promo video | **Camera Op**
- *Dark Lord* short film | **Camera Op**
- *Souper Bowl of Caring* interview | **Camera Op**
- *Can I Play?* short film | **Director**
- Gatorade commercial project | **Director**
- *Eve* short film | **Director**