

Sharda J. Karim

254-458-4970 ShardaKarim@gmail.com Austin, TX

<https://shardakarim.wixsite.com/prbshardak>

EXPERIENCE

FILM ACCOUNTING CLERK/ **Chocolate Lizards LLC Production Sep 2021-Nov2021 Taylor, TX**

- Provide a multitude of support to a 100+ person crew with payroll in Media Services and onboarding through TiM. Aided accountants in accounts payable tasks and payroll involving filing invoices, check requests, per diem, cast/crew timesheets, I-9 documentation, and other miscellaneous payroll and accounting tasks.

ASSISTANT TO DIRECTOR/ PA **PLUS/MINUS/ Blue/Pink Productions April 2021-May2021 Austin, TX**

- Facilitate the logistics of the Director's whereabouts and physical tasks. Create presentation slides and excel sheets for project specific tasks from the Director including: notes for production, music for production, actors for production, casting information, and various research requested by the Director. Create a music playlist for production purposes.
- Drive the Director to professional meetings, the production office, pre-production preparations on the agenda (ie. location scouts) and personal tasks for the Director.

PODCAST/ **FILMS & TINGS Sep. 2020-current**

- Film podcast broadcasted live on 247amradionetwork.com and on Spotify, Apple Podcast etc. Originally created, written and recorded.

EDITING INTERN/ **Audio Pariah Entertainment Feb 2021-Aug 2021**

- Edit assembly on editorial content discussing the rock and rap industry.

CONTRACTOR/ **Apex Media Group Feb 2020-December2020**

- September '20 Edit 8 K video for local commercial

PRODUCTION ASSISTANT

- **June '19 AMAZON commercial contracted by [Cannonball Productions](#)**

DIRECTOR

TUSKEGEE (2018 / RED SCARLET/ Producer Kelsey Largoza

- Won **Best Thriller Film** in the Olympus Film Festival.
- **Short Films that Matter [Screening](#)**
[IMDB](#)

Values (2017 / RED DRAGON/ Producer Thea Rose Goddard

- **Short Films that Matter [Screening](#)**

MEnTal (2017/ experimental/ website)

PRODUCER

EDUCATION

The University of Texas at Austin May 2018

Bachelor of Science: Radio, Television, and Film **GPA:** 3.4

Minor: Sociology

SKILLS

Directing
Non-Linear Editing
Screenwriting
Assistant Directing
Assistant Camera
Cinematography
Portrait Photography
Dynamic Photography
Facebook, Twitter, Instagram, Snapchat.
Audio and Visual Event set-up

Softwares

Adobe Premiere Pro, AVID, Final Cut X, Celtx, Photoshop Microsoft Office Suite, Scenechronize, TiM, and Media Services.

WORK

Freelance Photographer 2015-Current

Film

Digital: Landscape, Abstract, Graduation, Family, Headshots, Couples..

Photo Texas Photography, Photographer \ Leander, Texas \ Aug. 2017- July 2018

Contracted and trained to photograph underclass, sports and seniors in public schools in and around Austin, Shot detail-oriented, professional photos. Care for allocated camera equipment (lights, stands, camera, misc. equip.)

LANGUAGES: French