

ALISON HATFIELD

✉ arthatfield23@gmail.com

☎ 830.624.6580

📍 Kyle, TX 78640

Experienced Art Department Coordinator with a sharp eye for detail and a passion for building strong collaborative relationships. Adept at anticipating team needs, resource management, and ensuring critical information flows seamlessly across departments. Skilled in tracking hot costs, clearances, and assets, as well as providing visual research, creative solutions, and organized data storage to support efficient workflow and communication.

SKILLS

- Proficient in Microsoft: Word, Excel, & Powerpoint
- Budget Tracking/Bookkeeping
- Adobe Photoshop
- Clearance Management
- Asset Management
- Organization with Attention to Detail
- Effective Communication with Other Departments
- Multitasks in Fast-Paced Environment
- Proactive Mindset
- Positive Attitude

EDUCATION

Texas State University
Bachelor of Arts in Theatre
Minor in Media Studies

AFFILIATIONS

IATSE Local 484

TRAINING CERTIFICATES

- C19-Covid 19 Prevention
- HP1-Harassment Prevention 1
- A-General Safety Training/Injury & Illness Prevention Program
- A2-Environmental Safety
- Production Accounting 101 (EP)
- SmartPO (EP)
- New SmartTime for Crew & Department Admin (EP)

EXPERIENCE

Production Design/Art Direction

Don't Move (Short)

RTS Productions
Production Designer. July 2018

First Date (Short)

Bending the Ending
Art Director. April 2015

Art Dept/Set Dec Coordinator

Brothers: Season 1

Hermanos Productions/SkyDance/AppleTV
Set Dec Coordinator. Jan – June & Sept - Dec 2025

1923: Season 2

King Street Productions/Paramount+
Art Department Coordinator. April – Dec 2024

1923: Season 1

King Street Productions/Paramount+
Art Department Coordinator. June 2022 – Jan 2023

Love & Death: Mini Series

North Center Prod/HBOmax
Set Dec Coordinator. Jan – April 2022

Yellowstone: Season 4

Fire & Ice Productions/Paramount
Art Department Coordinator. July – Nov 2020

Yellowstone: Season 3

Fire & Ice Productions/Paramount
Art Department Coordinator. May – Oct 2019

Yellowstone: Season 2

Fire & Ice Productions/Paramount
Art Department Coordinator. Aug – Dec 2018

The Son: Season 2

Stalwart Films/AMC
Art Department Coordinator. Sept 2017 – March 2018

The Long Road Home

MINIM Productions/FX/Nat Geo
Set Dec Coordinator. Feb – July 2017

The Son: Season 1

Stalwart Films/AMC
Art Department Coordinator. April – Oct 2016

American Crime: Season 2

ABC Studios
Set Dec Coordinator. July 2015 – Jan 2016

Hysteria: Pilot

Amazon
Art Department Coordinator. May – July 2014

Revolution: Season 2

Bonanza Productions/NBC
Art Department Coordinator. Oct 2013 – April 2014

Clearance Coordinator

Fear the Walking Dead: Season 7

Stalwart Productions/AMC
Clearance Coordinator. March – Dec 2021

Fear the Walking Dead: Season 6

Stalwart Productions/AMC
Clearance Coordinator. Nov 2019 – March 2020

SKAM Austin: Season 2

SKAM Productions/Facebook
Clearance Coordinator. Dec 2018 – May 2019

SKAM Austin: Season 1

SKAM Productions/Facebook
Clearance Coordinator. April – May 2018

SPFX/Paint

The Leftovers: Season 2

Warner Bros/HBO
SPFX Buyer/Set Painter. April – July 2015

Accounting

Trooper: Pilot #2

Horizon Scripted TV/Warner Brothers
Accounting Clerk. Oct – Dec 2012

My Generation: Season 1

ABC Studios
Accounting/Payroll Clerk. Aug – Nov 2010

Production Assistant

The Catch: Pilot

ABC Studios
Art Assistant. Feb – April 2015

American Crime: Season 1

ABC Studios
Set Dec Assistant (9ep)/Buyer (1ep). July – Nov 2014

Revolution: Season 2

Bonanza Productions/NBC
Art Assistant. June – Oct 2013

Killer Women: Pilot

ABC Studios
Art Assistant. Feb – April 2013

The Lying Game: Season 2

Horizon Scripted TV/ABC Family
Art Assistant. July – Oct 2012

Line of Duty

Irez Pictures/Mission Park Productions
Art Assistant. July – Sept 2011

My Generation: Pilot

ABC Studios
Art Assistant. Feb – April 2010

Friday the 13th

Crystal Lake Entertainment/New Line Cinema
Art Intern/Full Time Student. March – May 2008