

# SAMUEL HOLLOMON

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## Objective Statement

Entertainment industry professional with experience working on large-scale film and TV productions and global film and TV festivals. Adaptable and flexible at working in both on-set environments and collaborative office settings with flexibility to scale between production phases.

## Education

### B.A. International Relations and Global Studies

#### Minor in Media in Entertainment Industries

The University of Texas at Austin | August 2017 – May 2021

## Experience

### Film and TV Industry Admin (Seasonal)

SXSW; Austin, TX | October 2025 – March 2026

- Coordinated communication with participating filmmakers, sales agents, publicists, and distributors for 700+ films.
- Managed the Press & Industry Screening Library, marketing 70+ projects for an audience of 4,000+ attendees. Project lead on video library for the entire SXSW Film and TV Festival, monitoring +70 projects and sending activation emails to +4,000 audiences Users.
- Created copy and email automations via Airtable outlining resources for all industry contacts for the festival. Organized and aggregated responses.
- Facilitated Industry ticketing allocations for 400+ screenings.
- Managed the Filmmaker Help Desk on-site for +8 days during the festival and conference.

### Assistant General Manager

The Mockingbird Saloon; Austin, TX | March 2023 – Present

- Managing 10+ employees, leading high-volume shifts (300+ customers/shift)
- Calculate inventory, process invoices, review job applications, and liaising with vendors.

### Accounts Payable Clerk

Paramount Series 'Walker'; Austin, TX | January 2023 – April 2023

- Managed accounting office communications, reconciled invoices to purchase orders, processed payments for 500+ crew, and vendor accounts across all departments.

## **Payroll Clerk**

Netflix Feature 'Spy Kids: Armageddon'; Austin, TX | May 2022 – September 2022

- Onboarded 500+ crew with employment contracts, timecards, direct deposits, and I-9 verifications via Cast and Crew.
- Sole Payroll Team representative who worked in-office (California-based team.)

## **Production Intern**

Texas Film Commission, Austin, TX | January 2020 – March 2020

- Provided Script coverage, edited location photography, researched grants and resources web updates.

## **Marketing Intern**

Austin Film Festival, Austin, TX | June 2019 – November 2019

- Created marketing materials for social media and email newsletters. Collected payment information for festival credentials and hotel accommodations and answered general question over the phone.

## **Leadership and Volunteering**

### **Film and TV Volunteer**

SXSW, Austin, TX | March 2024 and March 2025

- Supported event production with venue buildouts and provided festival attendees with wayfinding assistance and event information as well as troubleshooting.

### **Volunteer Tutor**

Side-By-Side Kids, Austin, TX | June 2024 – September 2024

- Tutored elementary-aged students in after-school program.

### **Hatchery Volunteer**

Asociación Salvemos a las Tortugas (ASTOP); Parismina, Costa Rica | June 2024 – July 2024

- Supported sea turtle conservation efforts by monitoring beach activity, guarding the hatchery, leading exhumations of nests that failed to hatch, and conducting research and data collection.